



**READ THESE CAREFULLY AND KEEP THEM WITH YOUR OFFICIAL TEAM MANUAL**  
**CENTRAL OKLAHOMA APA POOL LEAGUE - LOCAL BYLAWS**

Judy Duncan, League Operator Office (405) 790-0600 [www.okla.apaleagues.com](http://www.okla.apaleagues.com)

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**Local Bylaws:** These bylaws have been read and approved by the American Poolplayers Association, Inc. The local bylaws are a secondary source of information created in accordance with and in addition to the Official Team Manual.

When at any Regional or National level play you follow the APA Official Team Manual or HLT Rules.

**Office Hours:** Monday through Thursday 11 am – 8 pm and Friday 11 am to 4 pm. If we are not available, call your Division Rep listed on the scoresheet or leave your name, phone number, a short message, and your call will be returned as soon as possible. If you know ahead of time you are going to need something over the weekend, do not wait, call during office hours to make sure you get a hold of someone.

**Captains /Co-Captains:** It is **your responsibility** to read the Official Team Manual and these Bylaws so that you learn the rules and can teach your teammates. Take these Bylaws and the Official Team Manual with you to your matches so you have them when needed.

- You also need to make sure each player is a **paid member before** they play, and the weekly team fees are paid in full before turning in **your own paperwork and money by midnight the following night.**
- Always write in the fees section (bottom left corner of your scoresheet) player's names that pay a membership and how much, any extra money and what it is for and put the total money paid. **Always add your money again to make sure it matches what you wrote on the scoresheet before it is turned in.**
- The Team Captain (listed 1st) and Co-Captain (listed 2<sup>nd</sup>) are the ones we will contact with schedule changes and important info so please make sure if you change your phone number you update it online, on a membership app or call us. **All captains and co-captains MUST have a working phone,** or they will be replaced.
- We use e-mails to get out info and reminders so make sure you and your players keep those and all info updated.
- Notifications also go out on Members Services app. All members should download this app for personal, team, division, and league wide information. You must have a cell phone and updated number on file.

**League Fees:** Team fees are **\$35** per week per team for 8-Ball & 9-Ball full formats, **\$35 per team per format** in Double Jeopardy,

**\$21 per team** in Masters and Ladies Only and **\$20** for Doubles which covers:

1<sup>st</sup> Place and Playoff Winner's Payout for each division (except Masters, Ladies & Doubles)  
Tournament Prize Fund / Travel Assistance Fund  
Trophies, Patches & Awards  
League Material & Supplies  
Administrative Expenses

- You must be at least 18 years old to join the APA. You still must follow the rules and age restrictions of each Host Location. You must have a photo I.D. to enter any location that is restricted to: **no one under 21.**
- All checks or money orders must be made out to **APA or Judy Duncan.**  
**Returned Checks: there will be a \$25 charge for any returned checks.** A notice will be mailed with a deadline to cover any returned checks plus a \$25 service charge. If you **cannot** pay by the deadline call me and we may work something out, **but you must call and let me know.** **If we have trouble collecting payments on returned checks, you will lose your right to pay with checks or even to play in the Central Oklahoma APA League.**

**Past Dues:** Any team that falls behind in paying their dues will be sent a warning notice stating that their team will be dropped if not paid. Teams dropped will forfeit all prizes and awards. **If your team is dropped for past dues no one on that team can play again on any team or format until their share of the past due is paid, no matter how long it has been.** All teams are responsible for their own weekly fees and membership dues so make sure they are paid.

**When forming your team:** Make sure you don't put too many good players on one team (stack a team) because of the skill level limit rule (see Official Team Manual). The Team Skill Level Limit Rule is designed so that a team cannot load up with a bunch of good players and

dominate their division. This gives all teams a fair chance to win and advance to higher level tournaments. You also want to make sure you have room for your handicaps to go up as your players improve throughout the session. Be careful and put a wide variety of playing abilities on your team so you have room to grow.

**Hardship Rule:** If after the fourth week you lose players and are having trouble fielding a team please call the League Office and we will see if we can help you. Changes to the roster after the 4<sup>th</sup> week must be pre-approved by the League Operator.

**Teams that drop out before the end of the session:** Please read this section in the Official Team Manual before you make a rash decision to drop out. Try to finish the session you committed to if possible. Call us so we can help you.

**Division Rep / Board of Governor's Program / Handicap Advisory Committee:** (See APA Official Team Manual) Instead of having three different programs we will combine them all into a single program known as the **Division Rep Program**. We will select players from volunteers that will serve as a Division Reps. Their name and phone number will be on the scoresheets and schedules so that players will have someone to call after the office is closed. They will help keep the League Office up to date with what is going on in their division such as rule questions, handicap, and sportsmanship issues. They will help recruit teams and Host Locations, run singles qualifiers, and help with local tournaments if needed. They will also help with protests, disputes, and other issues. A flier with a list of responsibilities for the Division Reps will be sent out in the team packets. Anyone that is interested in volunteering please fill out the form and send it back or you may call the APA Office at 405-790-0600. We need more volunteers! The Division Reps will be picked by the League Operator from volunteers and will be replaced if or when needed.

**Captains & Co-Captains Meeting & Free Tournaments:** We will have a Free Tournament for all Team Captains and Co-Captains each session with cash pay-outs and door prizes. We will have a meeting when needed at this time to go over changes, problems, and other things you will need to know about. Watch for fliers and e-mails announcing these and try to have someone from your team present. It is a good time to meet people that play in other divisions you might not otherwise meet and is always a fun day.

**Bonus Points:** The bonus points are intended to **reward** the teams that are taking care of business and are not given out automatically. If you do not take care of business and lose these bonus points that the other teams are getting you are hurting your team every time and putting them further behind. Do your best and get your team's help to make sure things are done right.

Please make sure these things are done to get your bonus points:

- The team fees are **paid in full** - *You will lose the bonus points **each and every week** you are past due!*
- Your team's scoresheet and money must be turned in ***by midnight the following night.***

***Exception! On the last week of the session we need all packets turned in by **NOON**, so we can get the standings done on time and notify teams for playoffs. All teams are responsible for turning in their own scoresheet and money.*** The traveling team picks up the packet with both team's paperwork (please do not keep anything that is designated for the other team) then **each team is responsible for turning in its own paperwork and money each week.**

- All scoresheets must be filled out fully and properly. Teams that consistently turn in their scoresheets without team and player numbers, total innings, defensive shots, and team match scores or are past due money will lose the bonus points.

**Turning in Packets:** Each team is responsible for turning in its own scoresheet and money **by midnight the following night of play.** You may drop it in one of the **APA Lock Boxes**. There are other leagues with lock boxes in the same locations as ours, so please make sure you put it in our box with the APA Stickers at any of the following locations:

**Porthole for A While @** 8301 N. Glade Ave – OKC, **Don Quixote's @** 3030 N. Portland - OKC, **Jim's Sunset Bar & Grill @** 1140 S.E. 44<sup>th</sup> - OKC, **Bill's Billiards Bar & Grill @** 5911 S.E. 74<sup>th</sup> – OKC, **The Landing Zone @** 8720 S.E. 15<sup>th</sup> – MWC.

Those that use the **mailing systems** need to drop theirs off the **next day @ a post office** - ***NOT your home*** to get to us on time.

**Start Time:** Weeknight matches begin at 7:00 pm, Saturday is @ 2 pm and Sunday's begin at 5:00 pm (real-time **NOT** bar time).

**Forfeits:** In Central Oklahoma APA, our League Office must be notified in the event of a **NO SHOW** within 24 hours.

- Because of possible confusion and players changing their minds at the last minute, there will be **no team forfeits called during a team's first 2 weeks** of the session (unless a team abuses this rule). Call our office ASAP to postpone. Make-ups will be required.
- **Deliberate forfeits will not be tolerated! This is cheating! You could lose more than just the matches given away.**
- **If a team asks you to give them the matches, please report them to the League Office!**

**Postponed Matches:** The League Office must be notified no less than **24 hours** before a scheduled match for us to **require the opposing team to postpone and reschedule that match** (unless due to bad weather, see below). Always call the League Office to get the opposing Team Captain's phone number to postpone and reschedule. Leaving a message at their Host Location will **not** get the message to them in time. Always call and let us know of any postponements or total no-show forfeits.

**Bad Weather:** We will not require 24-hour notice during bad weather and road conditions. If the roads are too dangerous for your team to drive, please call our office **A.S.A.P.** so we can let your opponents know and save them the treacherous drive for no reason.

**Make-up matches:** All make-up dates must be set within 2 weeks of postponing. Let us know if a team will not set a date or call you back. Get it scheduled early! All rescheduled matches must be played **by the next to the last week** of the regular session (**NO EXCEPTIONS**).

**Table availability:** If for some reason there is not a table available at the home team's location the match will go to the visiting team's location **unless** otherwise agreed upon **by both teams involved**.

**Sportsmanship:** **Teams that consistently argue, threaten, and create problems will not be allowed to play APA.**  
***Please be aware of and follow the "Conduct During League Play" section in the Official Team Manual***

Good sportsmanship always makes it more enjoyable for all! Isn't that one of the reasons we play? Any player that has more than 3 sportsmanship violations may be dropped from the League.

**Electronic Devices:** We do not allow headphones or any other electronic devices to be used during League or APA tournament events..

**MVP:** With the scoring system in 8-Ball and 9-Ball each player has a chance to earn points for their team whether they win their match or not. These points are called "points available" or "PA". The scoring system has made each and every game important to each teams' total points. We will use those points earned by each player to figure the Top Players of each division. Even if you did not win your match you may have won a point that will add to your total points for the session. We will use a formula with your points earned, matches played and points available to figure our Most Valuable Player and then if necessary go down the list to the highest finishing female to determine the "Top Gal" in each division. The MVP is awarded a plaque & the "Top Gal" is awarded a patch.

- To be eligible for these awards you must play at least 7 matches in the regular session (playoffs do not count).
- You must be an established player with at least 10 APA lifetime matches played
- You cannot win the same award 2 sessions in a row in the same division and the same APA Year.

We will hold an **Annual MVP of the Year Tournament and a Top Gal of the Year Tournament** (both Free). All MVPs and Top Gals from each APA Year (Summer, Fall, and Spring) are invited to play in the tournament for free that will be held during the following Summer Session. We will pay out cash prizes and nice awards. **You must be on an active roster in the Summer Session when the tournament is held to play in this tournament so that all handicaps will be current.**

**Session matches required:** All players are required to have a certain number of matches played to be eligible to play in the End of Session playoffs, Tri-Cups and the World Qualifiers (WQ).

- **All players** must have played at least 4 times with the team to play at the End of Session Division play-offs or win awards.
- All established players (players with 10 scores or more) must have played with the qualified team at least 4 times to be eligible for that session's Tri-Cup and all established players must play a minimum of 4 matches in the Spring to play the World Qualifier (WQ) and World Pool Championship (WPC).
- All new players must play at least **half the matches available in the Summer or Fall Session** to play in either of those session's Tri-Cups. They must have **at least 10 total scores** and have played **at least 4 matches with the qualified team** to play with them in the WQ.
- End of Session Division playoffs can be used to get matches needed for the Tri-Cups and WQ
- Forfeits and Byes do **not** count as a match played; they must be actual matches played not forfeits.
- All players **must have a minimum of 10 scores by the end of the Spring Session for any Higher-Level Tournaments.**  
**NO EXCEPTIONS!!!!**

#### **Division Playoffs: LOCAL BYLAW FORMAT**

The 1<sup>st</sup> place team (highest points at the end of regular League play) in each division with 5 or more teams will automatically receive a slot to the Tri-Cup for that Session, Trophies, Division Championship Patches, and 1<sup>st</sup> Place Money of \$300.

All Division Playoff Winners receive \$200 and a slot in that Session's Tri-Cup. 1<sup>st</sup> Place and Playoff money will be paid at the Tri-Cups. This way all teams that play in the Tri-Cups have money coming.

- **In 4 Team divisions** the 1<sup>st</sup> place team (or called high points finisher) will play in a **single playoff round** with the wild card team drawn from the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> place teams. To be played at the 1<sup>st</sup> place teams' home.

- **In divisions with 5 to 10 teams, the first round of playoffs will be:** the wild card team (the wild card is a team randomly drawn from all teams that did not place high enough to get in the playoffs and are not past due fees) @ the 2<sup>nd</sup> place team's home, the 4<sup>th</sup> place team @ the 3<sup>rd</sup> place team's home. The final round @ the 1<sup>st</sup> place team's home.
- **In divisions of 12 or more teams, there will be 2 playoff brackets.** The first round (1<sup>st</sup> bracket) will be the wild card team @ the 2<sup>nd</sup> place team's home, the 7<sup>th</sup> place team @ the 4<sup>th</sup> place team's home. The first round (2<sup>nd</sup> bracket) will be the 8<sup>th</sup> place team @ the 3<sup>rd</sup> place team's home, the 6<sup>th</sup> place team @ the 5<sup>th</sup> place team's home.
- **The final rounds of each bracket will be held @ the 1<sup>st</sup> place team's home (tables permitting).** If pool tables are not available @ the 1<sup>st</sup> place team's home, the finals will be held @ the home of the highest finishing team in each final round.
- All division Playoff matches must be played where designated on the bracket. These teams have earned a home match for their host location. **Any teams that change where they play their playoff match without the approval of the APA League Office (unless a table is not available) are subject to forfeiting their match!**

**(Tri-Cups) Session Tournaments:** The purpose of the Tri-Cups is to reduce the number of teams going to the WQ and make it more manageable. These will be held 3 times a year per 8-Ball and 9-Ball (after each session). The 1<sup>st</sup> Place teams and the Playoff winners from each division will qualify for the Tri-Cup tournament for that format and session. Teams will qualify from the Tri-Cups to the WQ for that format (see below). In each Tri-Cup the Top 4 teams in 9-Ball and Top 6-8 teams in 8-Ball (depending on table availability in the Tri-Cups) move on to the WQ. Ladies and Masters Divisions do not have enough teams to hold Tri-Cups so they will only have a Qualifier Championship at the end of the League after the Spring Session.

**World Qualifier (WQ):** This is an annual tournament that takes place at the end of the League year in which the winning teams will win travel assistance money and qualify for the APA 8-Ball or 9-Ball World Pool Championships in Las Vegas.

**Qualified Teams:** All teams that qualify from a Tri-Cup have earned a ***conditional*** eligibility to the **World Qualifier** (WQ) held after the Spring Tri-Cups. All teams must meet the following conditions to keep their eligibility.

- **Once your team qualifies for the WQ you cannot change your team name!!!!**
- Teams must maintain WQ eligibility rules in accordance with the Team Manual. In addition:
- To maintain their eligibility, each player on a qualified team must play a minimum of 4 matches each session after the session in which they qualified.
- All teams must be up to date on all League fees and memberships.
- All teams qualified to go to the WQ must continue to play competitively. Teams can lose their Tri Cup/World Qualifier eligibility for rolling over, lying down, not trying, holding back, sandbagging or however you want to word it. It is all cheating! **The League Operator has the right to pull the qualification of any team she feels has done this or that has players' skill levels out of line.**
- Your Spring roster is the roster that goes to WQs and World Pool Championship. Make sure your roster is right **before** the 4<sup>th</sup> week of the Spring session. **Any change to a qualified team's roster (after) the 4<sup>th</sup> week of the Spring session will cause your team to automatically lose their eligibility to play in the WQ's or World Pool Championships.**
- *The APA year runs from Summer, Fall and ends with the Spring Session. The Spring Session ends the APA year, so you can change anything you want after the Spring Session ends and the new League Year begins with the next Summer Session.*

**GOOD LUCK, GOOD SHOOTING & HAVE FUN!**

**Local Website: [www.okla.apaleagues.com](http://www.okla.apaleagues.com)**

**E-mail: [okapa@apaleagues.com](mailto:okapa@apaleagues.com)**

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